



Hampton Village

COMMUNITY ASSOCIATION

HVCA Annual General Meeting
1055 Hampton Circle, Community Resource Centre
Wednesday, September 11th, 2024, 7:00 p.m.
MINUTES

ATTENDANCE:

Present Board Members (11):	• Clifton, Chair • Barb • Jess • Kirk • Erin • Morgan	• Krista • Myra • Tanner • Clara • Cinthia, Minute Taker
Absent Board Members (3):	• Kristy • Megan	• Deb
Other Attendees (1):	• Cecilia, Community Resident	

QUORUM REACHED

SUMMARY:

The meeting was called to order at 7:02 p.m.

1. Review & Adoption of Agenda

- The Agenda was emailed to the board prior to the meeting.

Motion: To approve the Agenda, as presented.		
Moved by: Clifton	Seconded by: Kirk	MOTION CARRIED

2. Review & Adoption of Past Meeting Minutes

- The June Minutes were emailed to the board prior to the meeting.

Motion: To approve the June Minutes, as presented.		
Moved by: Clifton	Seconded by: Clara	MOTION CARRIED

3. Business Arising from the Minutes

- Reviewed and updated Action Items.

4. Correspondence

- A number of emails were received from interested community members

Action Item: Clifton to follow up with interested community members

5. Executive Reports

President, Clifton

- See report below

Vice President, Vacant

Treasurer, Barb

- 2023-2024 Financial Statement was shared with the board via email
- 2024-2025 Operating Budget (distributed to board at meeting)

Motion: To approve 2023-2024 financial review as presented		
Moved by: Myra	Seconded by: Krista	MOTION CARRIED

Motion: To approve the 2024-2025 operating budget as presented.		
Moved by: Clifton	Seconded by: Tanner	MOTION CARRIED

Secretary, Vacant

6. Coordinator Reports

Communications Coordinator, Jess

- Fall newsletter has been printed/delivered, emailed, and posted to Facebook/Website
- Has filled out paperwork to get Canva Pro for free a Non Profit. Will give the next newsletter a new look.

Rink Coordinator, Booker

- Nets will be shipped September 13, 2024 (cost was \$4500)
- Benches are in the process of being reinforced and repaired. Using steel brackets this time
- Need to clean out rink building

Action Item: As winter gets closer (post AGM) Post to Facebook, School Newsletter, HVCA Fall Newsletter to call for rink volunteers that can help Kirk with the rink in the evenings between 8PM and 10 PM.

Online Registration/Membership Coordinator, Erin

- NTR, all is going well

Allocations Coordinator, Kristy

- NTR

Adult Programs Coordinator, Morgan

- Registration is done, most programs are full, cancelled Spanish

Child & Youth Programs Coordinator, Vacant (Kristy covering)

- See spring summary report attached

Daytime Programs Coordinator, Vacant

- Games is back up and running
- Library program has also started back up

Kinder Soccer Coordinator, Megan

- Absent. No report submitted
- No program running this fall

Youth Soccer Coordinators, Krista & Myra

- Indoor season has 5 teams, about 50 youth

7. Community Consultant Report

- Absent, report emailed out August 30, 2024

8. Special Events

- CUTS – went well 400-500 people

Action item: Morgan to complete and share PIES on CUTS 2024

- Pumpkins in the Park - NTR

9. Old Business**10. New Business**

- AGM Preparation:
 - Erin will organize snacks the same as last year
 - Will use gift card donated by Da India Curry House
 - Cinthia and Kristy will post to Facebook to advertise available positions with the focus being on (A) Child & Youth Program Coordinator and (B) CO-Soccer Coordinator
 - Very big possibility of no child programs if coordinator is not found as the board will have 8 members post AGM
 - Board members should aim to arrive at the AGM by 6:45PM on October 9
- Volunteer Orientation – will decide based on AGM outcome
- Donations: Double check minutes – approved in the spring?

NEXT MEETING:

- AGM: Wednesday, October 9, 2024, 7PM
- Monthly Board Meeting: Wednesday November 13, 2024, 7PM

ADJOURNMENT:

The meeting was adjourned at 8:23 p.m.

ACTION ITEMS:**New Action Items Arising from Meeting:**

	Action	Person Responsible	Status/Complete By
1	Clifton to follow up with interested community members	Clifton	ASAP
2	As winter gets closer (post AGM) Post to Facebook, School Newsletter, HVCA Fall Newsletter to call for rink volunteers that can help Kirk with the rink in the evenings between 8PM and 10 PM.	Kristy/Cinthia - FB, Jess - Newsletter	November
3	Morgan to complete and share PIES on CUTS 2024	Morgan	November

Carried over Action Items from Previous Meetings:

	Action	Person Responsible	Status/Complete By
1	Share code of conduct with Jag once complete	Clifton	Ongoing
2	Clifton, Barb, Krista and Jan to continue discussing bylaws. Asked specific questions about adding attendance (Krista to ask employer)	Clifton, Barb, Krista, Jan	Ongoing

Completed /Removed Action Items from Previous Meeting:

	Action	Person Responsible	Status/Complete By
1	Brainstorm possible activity ideas to go with AGM, No political guests this year.	Everyone	Complete
2	Kristy to connect with Erin and Brent about where emails on distribution list comes from	Kristy	Complete
3	Plan check in meeting with principals before the school year ends	Clifton	Complete

REPORTS: