



HVCA Annual General Meeting  
 1055 Hampton Circle, Community Resource Centre  
 Wednesday, October 12<sup>th</sup>, 2022, 7:00 p.m.

## MINUTES

### ATTENDANCE:

Present Board Members (12):	<ul style="list-style-type: none"> <li>• Clifton Bennett, Chair</li> <li>• Barb Down</li> <li>• Kristy Balone, Minute Taker</li> <li>• Cathy Baerg</li> <li>• Mingqing Deng</li> <li>• Booker Kenny</li> </ul>	<ul style="list-style-type: none"> <li>• Myra Torriente</li> <li>• Kristen Greci</li> <li>• Windel Bucknor</li> <li>• Jess Kettner</li> <li>• Clara Santha</li> <li>• Cinthia Hill-Bird</li> </ul>
Absent Board Members (7):	<ul style="list-style-type: none"> <li>• Erin Chuey</li> <li>• Morgan Freeman</li> <li>• Hillary Barker</li> <li>• Kathleen Rogers</li> </ul>	<ul style="list-style-type: none"> <li>• Krista Eremondi</li> <li>• Kamanashis Deb</li> <li>• Kim Groff</li> </ul>
Other Attendees (5):	<ul style="list-style-type: none"> <li>• Jan Cunningham, Community Consultant (via speakerphone)</li> <li>• Robert Caswell, Hampton Free Methodist Church Liaison</li> <li>• Kim Stranden, Ward 4 School Board Trustee</li> <li>• Brad Redekopp, Saskatoon West MP</li> <li>• Eduardo Morante</li> </ul>	

### SUMMARY:

The meeting was called to order at 7:00 p.m.

- Quorum: Clifton acknowledged that quorum was reached, and the meeting could proceed.
- Voting procedures were reviewed: attendees who are residents of Hampton Village and hold a valid HVCA membership are eligible to vote and be elected to the board.

#### 1. Review & Adoption of Agenda

- The Agenda was posted to our website prior to the meeting, and copies were distributed at the meeting.

Motion: To approve the Agenda, as presented.

Moved by: Cinthia

Seconded by: Windel

MOTION CARRIED

#### 2. Review & Adoption of Past Meeting Minutes

- The October 13<sup>th</sup>, 2021, AGM Minutes were posted to our website prior to the meeting, and copies were distributed at the meeting.

Motion: To approve the October 13 <sup>th</sup> , 2021, AGM Minutes, as presented.		
Moved by: Kristen	Seconded by: Barb	MOTION CARRIED

### 3. New Business

#### a. Presentations and Acknowledgements

- Clifton thanked all board members, and their families, for their contributions to the community.
- A donation of \$2,000 was made to the Hampton Free Methodist Church as a thank you for offering space to the HVCA for programming. Robert accepted the donation on behalf of the HFMC.
- In the spring, the HVCA donated \$500 to both Ernest Lindner & St. Lorenzo Schools, and another \$1,000 was donated to both schools in the fall. Ernest Lindner School is using the donation for their reading program, and St. Lorenzo School is putting the funds towards food security.

#### b. Review and Approval of Bylaw Amendments

- The amendments to the Articles & Bylaws were posted to our website prior to the meeting, and copies were distributed at the meeting. No questions arose.

Motion: To approve the amendment to the Articles & Bylaws, as presented.		
Moved by: Cathy	Seconded by: Clara	MOTION CARRIED (Unanimous)

#### c. Resignations

- Clifton asked if there were any resignations for board positions that are not expiring this year – there were none.

### 4. Reports

#### a. Slideshow

- Board Report: A PowerPoint of the Board Report, with the exception of Treasurer, was played on loop during the entirety of the meeting.
- Rink Report: Our Community Consultant, Jan, has assured us that we will have a rink this winter. The project has been delayed due to a backordered part, which should arrive by the end of October. If there are any issues with the part not arriving in time, the city will grant us early access to the building in November so we can start preparing the rink for flooding. If this delay happens, we will likely not be able to use the warm-up shack until the washrooms are ready, due to the National Building Code.

#### b. Treasurer Report

- The following documents were posted to our website prior to the meeting, and copies were shared during the meeting:
  - 2021-2022 Annual Financial Statement (Statement of Operations, and Statement of Financial Position).

- 2022-2023 Operating Budget
- Since the HVCA is a non-profit with yearly revenue less than \$250,000, a financial review can be completed in lieu of an audit if the motion is approved at an AGM.
- The HVCA charges a membership fee of \$10/household, which is consistent with other Community Associations throughout the city. Barb recommends the membership fee remains the same for the next fiscal year.

Motion: To approve the 2021-2022 Annual Financial Statement, as presented.		
Moved by: Clifton	Seconded by: Booker	MOTION CARRIED

Motion: To approve the 2022-2023 Operating Budget, as presented.		
Moved by: Clara	Seconded by: Myra	MOTION CARRIED

Motion: To waive the Annual Financial Audit, in lieu of an Annual Financial Review.		
Moved by: Clara	Seconded by: Clifton	MOTION CARRIED

Motion: To appoint Tara Quick, CPA, as the Financial Reviewer for the 2022-2023 Financial Statements.		
Moved by: Barb	Seconded by: Cathy	MOTION CARRIED

Motion: To approve maintaining the annual HVCA Membership Fee of \$10.		
Moved by: Cathy	Seconded by: Clara	MOTION CARRIED

**5. Election of Board Members**

- Kristen chaired the election portion of the meeting.
- Election procedures were reviewed: All positions that are open for election were written on the whiteboard; there will only be a vote if there are two people putting their name forward for the same position; a balloted vote can be requested for any open position; you can nominate yourself or someone else for an open position; nominations were called three times before closed.

- a. The following board members were elected by acclamation for **2 year terms** for positions that retire in even years:

President	Clifton Bennett
Treasurer	Barb Down, the incumbent
Communications Coordinator	Jess Kettner
Allocations Coordinator	Kristy Balone
Adult Programs Coordinator	Morgan Freeman, the incumbent
Member at Large #1	Minqing Deng
Member at Large #3	Kamanashis Deb, the incumbent
Member at Large #5	Clara Santha, the incumbent
Member at Large #7	Cinthia Hill-Bird, the incumbent

- b. The following board members were elected by acclamation for **1 year terms** for positions that retire in odd years:

Secretary	Cathy Baerg
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The following positions were left vacant:

Kinder Soccer Coordinator	2 year term
Vice President	1 year term
Daytime Programs Coordinator	1 year term
Member at Large #4	1 year term

Elections were deemed closed. Clifton continued chairing the remainder of the meeting.

**c. Approval to Change Signing Authority, as per Elections**

- In the Articles & Bylaws it states that signing authority shall be given to the President, Treasurer and up to two additional board members.
- For clarity, the following board members will have signing authority on all HVCA bank accounts: Clifton, Barb, Cathy, and Clara.

Motion: To add Clifton Bennet to have signing authority on all HVCA bank accounts.		
Moved by: Barb	Seconded by: Windel	MOTION CARRIED

**6. Open Discussion**

**Brad Redekopp, Saskatoon West MP**

- Thanked all the volunteers for their time.
- If residents have any issues with the federal government, including immigration, taxes, etc., they can contact his office for help.
- There was a question regarding community mailboxes being switched to safer ones to deter break-ins. Brad said this would likely be a Canada Post issue but left his contact information so he can be contacted directly.

**Kim Stranden, Ward 4 School Board Trustee**

- There was a discussion about the traffic and parking issues around Ernest Lindner & St. Lorenzo Schools. She will speak to the Ernest Lindner School Principal about including a reminder in their school newsletter about parking, U-turns, etc. She suggested we also contact the Ward 4 City Councillor, Troy Davies, and the Saskatoon Police for anything traffic related.
- There are an additional 509 students registered in the public school division than was projected for; however, there has been a decrease in funding.

**7. Door Prize Draw**

- The winner of the \$50 Co-op gift card was Robert Caswell.
- The winner of the \$50 Pink Cadillac gift card was Minqing Deng.

**8. Next Meetings**

- a. Board Orientation: Saturday, November 5<sup>th</sup>, 2022, at 10 a.m., Hampton Free Methodist Church.
- b. Board Meeting: November 9<sup>th</sup>, 2022, at 7 p.m., Community Resource Centre, 1055 Hampton Circle.
- c. AGM: Wednesday, October 11<sup>th</sup>, 2023. Time and location are TBD.

**ADJOURNMENT:**

The meeting was adjourned at 8:04 p.m.