



Monthly Board Meeting (Online)
Wednesday, March 9th, 2022, 7:00 pm
Minutes

ATTENDANCE:

Present Board Members (14):	<ul style="list-style-type: none"> • Clifton, Chair • Barb • Cathy • Min • Morgan • Kathleen • Krista 	<ul style="list-style-type: none"> • Kristen • Jess • Clara • Kim • Windel • Cinthia • Kristy, Minute Taker
Absent Board Members (5):	<ul style="list-style-type: none"> • Erin • Booker • Hillary 	<ul style="list-style-type: none"> • Myra • Deb
Other Attendees (3):	<ul style="list-style-type: none"> • Mackenzie, Sum Theatre • Robert, HFMC Liaison • Jan, Community Consultant 	

QUORUM REACHED

SUMMARY:

The meeting was called to order at 7:03 pm.

1. Review & Adoption of Agenda

Motion: To approve the Agenda, as amended.		
Moved by: Clifton	Seconded by: Cathy	MOTION CARRIED

2. Speaker: Mackenzie Dawson, Sum Theatre

- Sum Theatre’s production of Theatre in the Park will be in Al Anderson Park on Thursday, May 12th at 7:00 pm. This year the show is called “Wahkotowin”, which is a Cree term for being connected to everything around us. There will be hand bills, posters, and an advertisement to put in our newsletter. They will also have their own power source, so they won’t need access to ours.
- The main safety COVID protection they will continue with this year is social distancing. When families arrive, they will be directed to sit together in/near a hula hoop, which will be spaced 6 feet apart. There will only be one show and people won’t need to register to attend.
- Mackenzie asked if we are able to donate \$600 to Sum Theatre, as we have done in the past. The show will continue regardless, but this donation helps offset the cost of the production.
- Thanked the HVCA for the continued support over the years.

3. Review & Adoption of Past Meeting Minutes

- The February 9th, 2022 Minutes were emailed to the board prior to the meeting, and were briefly reviewed during the meeting.

Motion: To approve the February 9 th , 2022 Minutes, as amended.		
Moved by: Clifton	Seconded by: Barb	MOTION CARRIED

4. Business Arising from the Minutes

- Reviewed Action Items.

5. Correspondence

- Saskatchewan Rattlers:
 - Ethan from the Saskatchewan Rattlers Basketball Team emailed to ask if we are interested in taking part in a “Community Challenge” where we compete with other Community Associations in Saskatoon to sell tickets to their game on Sunday, June 26th. They would provide us with a purchase link, specific to Hampton Village, so people can purchase the tickets.
 - If we can meet our goal of 450 tickets sold, we will receive a Rattlers players/mascot drop-in to a community event during 2022. The grand prize for selling the most tickets is the opportunity to have a community pick-up basketball game on the Rattlers court, an in-game jumbotron shoutout, and a group photo on the court post-game.
 - So far, both Lakeview and Aspen Ridge Community Associations are taking part.
 - It was decided that we will take part in this challenge. There is relatively low commitment on our part and would potentially give us the chance to have our community highlighted.
- Hampton Free Methodist Church Preschool Raffle:
 - Monica from the HFMC Preschool emailed to ask if we would purchase raffle tickets for their preschool fundraiser. It was decided that the HVCA would not purchase them, however, individual board members are welcome to purchase tickets on their own if they’d like.

6. Executive Reports

President, Vacant

Vice President, Clifton – Nothing to report.

Treasurer, Barb

- The financials, as at February 28th, 2022, were emailed to the board prior to the meeting and were reviewed during the meeting.
- Insurance: Recently spoke to our insurance broker who informed her that the insurance rates have gone up. Currently there are 33 Community Associations in Saskatoon that are under a blanket policy. This may eventually be switched to individual policies, which would mean we can shop around for the best rate. If that’s the case, Jan asked that we ensure we are getting the same policy/coverage as we currently have.

Secretary, Kristy – Nothing to report.

7. Coordinator Reports

Communications, Cathy

- The Communications Coordinator Report (attached) was emailed to the board prior to the meeting and briefly reviewed during the meeting.
- Printing costs are going up by 35%, so the quoted price from Houghton Boston Printers will not be valid for the fall newsletter.

Adult Indoor Coordinator, Morgan

- There was a participant who was injured during one of our programs, however, the issue has been settled. Other than that, everything is running well with winter programs.

Child & Youth Indoor Coordinator, Hillary – Not present.

- The Youth Basketball coach would like an assistant volunteer coach to help for the spring season. Hillary passed the coaches information along to Robert.
- All Child & Youth programs are running again this spring, except for Making Music.

Daytime Indoor Coordinator, Vacant – Nothing to report.

Youth Soccer Coordinators, Krista & Myra

- Registration for the outdoor Youth Soccer season is currently open and will close on Friday. The season will start on May 2nd.

Kinder Soccer, Kathleen

- Ordered Timbits medals and jerseys for the upcoming outdoor spring season. Kathleen said we can cancel all the Kinder Soccer bookings at the school for the spring as it will be outdoor only.

Rink Coordinator, Booker – Not present, no report submitted.

Allocations Coordinator, Min

- Min will cancel all the spring Kinder Soccer bookings at the school.

Online Registration/Membership Coordinator, Erin – Not present, no report submitted.

8. Community Consultant Report, Jan

- The Community Consultant Report was emailed to the board prior to the meeting and was reviewed during the meeting.
- The grant deadlines are approaching, and she will follow up with specific people after the meeting.
- The Spring Community Clean-up information meeting is tomorrow evening.
- Volunteer Appreciation Week is during the last week of April.

9. Special Events

Jane's Walk

- Cathy has been working on gathering information on the history of the Hampton Village street namesakes for this year's Jane's Walk on May 6-8th. Even if we don't proceed with a Jane's Walk this year, the information she is gathering can be added to our website.

Community Clean-up

- Jan informed us that the Community Clean-up offered through the City of Saskatoon is meant as a back-alley clean up only and isn't meant to clean up the parks. She suggested we look into the Meewasin Clean-up Campaign instead, which runs anytime between April 22nd and June 14th. They would provide the garbage bags, gloves, etc., and would arrange for the garbage to be picked up by the city on the following Monday.

Community Garage Sale & BBQ

- Kristy will put together the event ad for the Newsletter.
- Morgan suggested contacting Naomi at the HFMC to see if we would be allowed to offer the church as an alternate space for people in condos/apartments to host their garage sale.

Theatre in the Park

- There was a discussion about whether we would do anything in tandem with this event, like we have done in previous years.
- Cathy will need 1-2 people from the board to help out during this event.

Motion: To donate \$600 to Sum Theatre for this year's Theatre in the Park in Hampton Village.		
Moved by: Barb	Seconded by: Kristen	MOTION CARRIED

Cinema Under the Stars

- Armed with Harmony contacted Barb to ask if we are planning to have an outdoor movie night this year. Their costs are between \$1,750 to \$2,650, depending on what size screen we choose. The only additional cost would be for the movie license, which is anywhere between \$300 to \$900, depending on the movie.
- It was decided that we will proceed with the event this year, however, we will take a scaled down approach and just offer the movie, rather than pairing it with other family activities, as we have done in the past. Jan suggested looking at the "Free, Cheap and Easy" list of things to do in the community. It was also decided that we will forego seeking sponsors for the event this year.
- Morgan and Kim will lead this event, and Cinthia, Kristen and Kristy will help out as needed.

10. Old Business

Rink Amenity Building

- Jan toured the new rink building in Rosewood, where she learned things about our new rink building. The main room is bright with lots of hammer-proof glass, which will alleviate vandalism. The flooring throughout is cut resistant and can be walked on with skates so we won't need to purchase mats. There are currently no benches, however, Kevin plans to get benches in the spring. There probably won't be answers about the bathroom keypad until summertime. The electric hose reel is very fast so she will talk to Booker about getting a register to adjust the speed.
- We still don't have an MOA so there can't be a formal turnover until this is done. Jan plans to give Booker a tour right away so he can give feedback on anything else that might need to be done.
- Jan is looking into why the outdoor rink lights are still on. They used to automatically turn off at 10:45 pm, however, Kim confirmed that they don't shut off.

ACTION ITEM: Jan to meet with Booker to tour the new rink building.

NEXT MEETING:

The next meeting will be held online on Wednesday, April 13th, 2022, at 7:00 pm.

ADJOURNMENT:

The meeting was adjourned at 9:14 pm.

ACTION ITEMS:**New Action Items Arising from Meeting:**

	Action	Person Responsible	Status/Complete By
1	Jan to meet with Booker to tour the new rink building.	Jan	ASAP

Carried over Action Items from Previous Meetings:

	Action	Person Responsible	Status/Complete By
1	Booker to look into moving the rink power underground, move the direction of the lights, and sell our old rink lights.	Booker/Kevin	Ongoing Removing “sell our old rink lights”, as this was done.
2	Kristy and Jan to work on revising Bylaws: <ul style="list-style-type: none"> • How many people should have signing authority, • Being bondable, • Language around “Non-Resident Members”, Changing board positions during an election at our AGM.	Kristy & Jan	Ongoing
3	Kristy to work on switching our cloud storage from Dropbox to OneDrive.	Kristy	Ongoing
4	Kristy and Jan to work on a proposal for server access.	Kristy & Jan	Ongoing
5	Confirm that the quote from Houghton Boston Printers includes them doing the layout.	Cathy	Ongoing

Completed/Removed Action Items from Previous Meeting:

	Action	Person Responsible	Status/Complete By
1	Hillary to discuss Basketball with Robert.	Hillary	Done
2	Cathy and Kristy to discuss the Jane’s Walk.	Cathy & Kristy	Not done, Removing from list
3	Jan to contact the Facilities department to ask about the Rink Amenity Building benches, flooring, and bathroom keypad.	Jan	Done

REPORTS:

Communications Coordinator Report, Cathy

- Sent reminder email to all advertisers to ask if they want to advertise in the Spring edition of newsletter and remind them of the deadline.
 - Receiving material for content.
 - Deadline for submissions to newsletter is March 30th
 - Followed up with outstanding advertising payment.
 - Changed sign to advertise soccer registration.
 - Followed up with Basketball with the Rattlers re: Community Challenge. Our efforts are minimal—advertise in newsletter and on social media. Send out purchase link through social media. Community price is for all ages and is 15% less than regular price. They would prepare graphics in time for our newsletter timeline. Other CA participating are LakeView and Apsen Ridge. What is in it for HVCA? If we are the “winners” there would be an in-game shoutout, a group photo on the court post-game and an opportunity to have a community pick-up game on the Rattlers court. Date TBD. Community Goal for HVCA is 450 tickets.
 - Followed up with Mackenzie at Sum theatre.
-