



Monthly Board Meeting Minutes
Wednesday, April 14, 2021 7:00 pm
Zoom Meeting

ATTENDANCE:

Present Board Members (10):	<ul style="list-style-type: none"> • Dave, Chair • Kristen • Jess • Myra • Cinthia 	<ul style="list-style-type: none"> • Min • Kelly • Barb • Clara • Cathy, Minute Taker
Absent Board Members (6):	<ul style="list-style-type: none"> • Kristy • Booker • Reann • Monica 	<ul style="list-style-type: none"> • Krista • Deb

QUORUM REACHED

SUMMARY:

The meeting was called to order at 7:07 pm.

1. Review & adoption of Agenda

Motion: To approve the Agenda as presented.		
Moved by: Barb	Seconded by: Myra	MOTION CARRIED

2. Review & adoption of past Meeting Minutes

- The March 10th, 2021 Minutes were emailed prior to the meeting.

Motion: To approve the March 10th, 2021 Minutes as presented.		
Moved by: Clara	Seconded by: Cinthia	MOTION CARRIED

3. Business arising from the Minutes

- Reviewed Action Items.

4. Correspondence

- None.

5. Executive Reports

President, Dave

- Responded to emails as able. Was without a computer for about a month.

Vice President, Reann – Not present. No report.

Treasurer, Barb -- Nothing to report.

Secretary, Kristy—Not present. No report.

6. Coordinator Reports

Communications, Cathy

- Report was circulated prior to the meeting. Reviewed quickly.
- Stated the annual sign permit will be due May 1st. Will purchase and get reimbursement once permit is purchased.

Adult Indoor Coordinator, Vacant

- Cinthia reported there are ~7 registrations for Yoga.
- With this number of registrants, the class will likely move forward.

Child & Youth Indoor Coordinator, Monica

- Not present. No report sent.

Daytime Indoor Coordinator, Vacant

Youth Soccer Coordinators, Krista & Myra

- Registration is complete.
- Submitted payment to SYSL.
- 13 teams, 128 registrations.
- Confusion about the U5 category. Those registrants were advised to register for Kinder Soccer.
- Youth Soccer scheduled to start May 5, COVID permitting.
- Currently recruiting coaches and assistant coaches.

Kinder Soccer, Cinthia (acting)

- Registration started.
- Currently has two instructed groups.
- Unsure if Kinder Soccer will proceed. It is dependent on COVID restrictions. If they can play, they will do so under COVID guidelines—30 players/ playing surface and physically distanced.

Rink Coordinators, Booker

- Not present. No report.

Allocations Coordinator, Min

- Min had a meeting with Kristy to learn the online booking system. Min is not able to practice using the system as there are currently no bookings being made.

ACTION ITEM: Dave to contact Kevin or Jan to see if Min can have access to online booking system to practice using the system in a simulated setting.

Online Registration/Membership Coordinator, Kelly

- Report sent prior to the meeting.
- Motion: To accept Kelly's resignation effective June 30, 2021

Moved by: Dave	Seconded by: Cinthia	MOTION CARRIED
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7. Community Consultant Report, Kevin – not present

- The Community Consultant Report was emailed prior to the meeting.

8. Special Events

Spring Clean-up

- Cinthia reviewed the Spring Clean-up document sent prior to the meeting.
- Discussed logistics. Board members signed up for duties.

ACTION ITEM: Cathy to send Clean-up poster to St. Lorenzo and Ernest Lindner Schools to request email distribution.

ACTION ITEM: Cathy to send Clean-up poster to all Board members so they can share the poster on their Facebook pages.

ACTION ITEM: Dave to prepare and post video on HVCA Facebook page to further explain Community cleanup and how community members can be involved.

SUM Theatre

- Cathy received SUM Theatre advertisement for Spring newsletter.
- Will be contact for SUM Theatre regarding future needs related to Theatre in the Park this July.
- Discussed ability of HVCA to provide honorarium as we have done in previous years.

<ul style="list-style-type: none"> • Motion: To pay SUM Theatre an honorarium of \$600.00 towards Theatre in the Park this summer. 		
Moved by: Cathy	Seconded by: Dave	MOTION CARRIED

9. New Business

a. Advertising policy Revision

Revised advertising policy was circulated prior to the meeting. It was reviewed. Changes were explained.

Discussed plan to develop an approved advertising list which will stored in the Drop Box.

<ul style="list-style-type: none"> • Motion: To approve revised Advertising policy as presented 		
Moved by: Cathy	Seconded by: Dave	MOTION CARRIED

Policy will be added to the AGM agenda for final ratification by Hampton Village Community members.

ACTION ITEM: Add revised Advertising Policy to AGM Agenda for final ratification by HVCA members.

Motion to adjourn at 8:00.

NEXT BOARD MEETING:

May 12, 2021 at 7:00 pm

By Zoom

ACTION ITEMS:

New Action Items Arising from Meeting:

	Action	Person Responsible	Status/Complete By
1	Dave to contact Kevin or Jan to see if Min can have access to online booking system to practice using the system in a simulated setting.	Dave	ASAP
2	<i>Cathy to send Clean-up poster to St. Lorenzo and Ernest Lindner Schools to request email distribution.</i>	Cathy	ASAP
3	<i>Cathy to send Clean-up poster to all Board members so they can share the poster on their Facebook pages.</i>	Cathy	ASAP
4	<i>Dave to prepare and post video on HVCA Facebook page to further explain Community cleanup and how community members can be involved.</i>	Dave	ASAP
5	<i>Add revised Advertising Policy to AGM Agenda for final ratification by HVCA members.</i>	Kristy	September 2021

Carried over Action Items from Previous Meetings:

	Action	Person Responsible	Status/Complete By
1	Disc Golf: Continue to pursue course and meet with other interested groups.	Dave	Ongoing
2	Booker to look into moving the rink power underground, move the direction of the lights, and sell our old rink lights.	Booker	Spring/Summer
4	Dave to submit a Christmas Hampers write up for Kristy to post to the website.	Dave	Summer/Fall
5	Kristy and Jan to work on a proposal for servery access.	Kristy & Jan	ASAP
6	Cinthia to contact Girl Guides regarding a donation for park clean up.	Cinthia	Ongoing
7	Dave to contact the school principals to set up aa meeting in the spring.	Dave	ASAP
8	Cinthia to stay in contact with Paula about getting her school key.	Cinthia	ASAP

Completed Action Items from Previous Meeting:

	Action	Person Responsible	Status/Complete By
1	Dave to contact Jan to see if she is monitoring the Daytime Programs email address.	Dave	Complete
2	Kevin to send Citywide February Skating Event advertisement to Kristy.	Kevin	Not done, removed from list.
3	Cathy to take photos of rink shed	Cathy	Complete
4	Dave to let Kevin know who is on the "Rink Shed Donation Committee"	Dave	Complete
5	Clara to look into changing the code to the rink shed keypad.	Clara	Complete
6	Kristy to disable posts by other people on our Facebook Page, and update the advertising page on our website.	Kristy	Complete
7	Kristy to contact Kevin to get his advice on our Advertising Policy.	Kristy	Complete
8	Kristy to post school key list to Dropbox.	Kristy	Complete
9	Cathy and Kristy to work on updating our Advertising policy.	Cathy and Kristy	Complete