



Annual General Meeting Minutes
Wednesday, October 14th, 2020, 7:00 pm
Zoom Meeting

ATTENDANCE:

Present Board Members (14):	<ul style="list-style-type: none"> • Cinthia Hill-Bird, Chair • Reann Legge • Kristy Balone, Minute Taker • Barb Down • Cathy Baerg • Kelly Kehler • Booker Kenny 	<ul style="list-style-type: none"> • Monica Aspiazu • Krista Eremondi • Myra Toriente • Kristen Greci • Dave Cornelius • Jess Kettner • Clara Santha
Absent Board Members (3):	<ul style="list-style-type: none"> • Paula Hand-Cortes • Chad Konkel 	<ul style="list-style-type: none"> • Chelsey Shaw
Other Attendees (8):	<ul style="list-style-type: none"> • Jason Edighoffer • Kari Edighoffer • Doris Santha • Minqing Deng • Krista Mireau • Robert Caswell, HFMC Liaison • Kevin Ariss, Community Consultant • Brad Redekopp, MP (Partial) 	

Disclaimer: Attendees were informed that this meeting was being recorded for the purposes of minute taking only, and will be deleted once the minutes are complete and approved.

SUMMARY:

1. Call to Order

The meeting was called to order at 7:03 pm.

2. Introductions

Cinthia acknowledged that quorum was reached and the meeting could proceed. Voting procedures were reviewed:

- Attendees who hold a valid HVCA membership are eligible to vote.
- All opposed to a motion will be called, in lieu of all in favour.

3. Review & Adoption of Agenda

Amendments:

- Added 7.a.i. Approval of Director's Reports.
- Added 7.b.i. Review and approval of 2019-2020 Annual Financial Statements.

Motion: To approve the Agenda, as amended.		
Moved by: Reann	Seconded by: Barb	MOTION CARRIED

4. Review & Adoption of Past Meeting Minutes

The October 7th, 2019 AGM Minutes were emailed to the board and posted to our website prior to the meeting, and the link was shared with all attendees during the meeting.

Motion: To approve the October 7th, 2019 AGM Minutes, as presented.		
Moved by: Myra	Seconded by: Monica	MOTION CARRIED

5. Business Arising from the 2019 AGM

There was nothing to report.

6. New Business

a. Presentations and Acknowledgements

- Cinthia thanked all board members and their families for putting in anywhere from 40-200+ volunteer hours in the past year.
- A donation of \$500 was delivered to the Hampton Free Methodist Church prior to the meeting. Robert thanked the HVCA for the partnership on their behalf, and that they will continue to allow the HVCA to run programs at the church.
- Cinthia thanked the Ernest Lindner/St. Lorenzo School for their communication regarding rentals, allowing us to access our supplies in the school during closures, and for sharing their space with the HVCA in past years.

b. Review and Approval of Bylaw Amendments

The bylaw amendments were posted to our website prior to the meeting, the link was shared with all attendees and were reviewed during the meeting. No questions arose.

Motion: To approve the 2020 Bylaw Amendments, as presented.		
Moved by: Kelly	Seconded by: Clara	MOTION CARRIED

c. Resignations

- Chad Konkol emailed his resignation letter to Cinthia prior to the meeting.
- Cinthia asked if there were any additional resignations for board positions that are not expiring today – there were none.

Motion: To accept Chad Konkol’s resignation from the Board, effective October 14th, 2020.		
Moved by: Kristen	Seconded by: Jess	MOTION CARRIED

d. Announcements

There were no announcements.

7. Director’s Reports

a. Slideshow

A PowerPoint of the Director’s Reports, with the exception of Treasurer, were screen shared with all attendees, and reviewed during the meeting. No questions arose.

b. Treasurer Report

The following documents were posted to our website prior to the meeting, the links were shared with all attendees, screen shared, and reviewed during the meeting:

- 2019-2020 Annual Financial Statement (Statement of Operations, and Statement of Financial Position).
- 2020-2021 Operating Budget

Motion: To approve the 2019-2020 Annual Financial Statement, as presented.		
Moved by: Barb	Seconded by: Kelly	MOTION CARRIED

Motion: To approve the 2020-2021 Operating Budget, as presented.		
Moved by: Barb	Seconded by: Cathy	MOTION CARRIED

Motion: To waive the Annual Financial Audit, in lieu of an Annual Financial Review.		
Moved by: Barb	Seconded by: Cinthia	MOTION CARRIED

Motion: To appoint Tara Quick, CPA, as the Financial Reviewer for the 2020-2021 Financial Statements.		
Moved by: Barb	Seconded by: Kristen	MOTION CARRIED

Motion: To approve maintaining the annual HVCA Membership Fee of \$10.00.		
Moved by: Barb	Seconded by: Clara	MOTION CARRIED

8. Election of Board Members

Kevin chaired the election portion of the meeting. He thanked all outgoing board members for their work for the community. Election procedures were reviewed.

- a. The following board members were elected by acclamation for **2 year terms** for positions that retire in even years:

Treasurer	Barb Down, the incumbent
Communications Coordinator	Cathy Baerg, the incumbent
Member at Large #1	Kristen Greci, the incumbent
Member at Large #5	Clara Santha, the incumbent
Member at Large #7	Cinthia Hill-Bird

- b. The following board members were elected by acclamation for **1 year terms** for positions that retire in odd years:

Member at Large #6	Minqing Deng
--------------------	--------------

The following positions were left vacant:

President	2 year term
Indoor Coordinator – Adult	2 year term
Allocations Coordinator	2 year term
Indoor Coordinator – Daytime	1 year term
Kinder Soccer Coordinator	2 year term
Member at Large #3	2 year term

Cinthia continued chairing the remainder of the meeting.

c. Approval to Change Signing Authority, as per Elections

Not necessary. It was decided that Cinthia will continue to have signing authority until a new President is elected. Barb and Cathy will also continue to have signing authority.

9. Door Prize Draw

- The winner of the \$50 Dairy Queen gift card was Jason Edighoffer.
- The winner of the \$50 Pink Cadillac gift card was Dave Cornelius.
- The winner of the donated \$25 Pink Cadillac gift card was Krista Mireau.

Kelly will send Barb the contact information for the above winners so she can arrange for delivery of the gift cards.

10. Adjournment

The meeting was adjourned at 8:01 pm.

11. Next Meetings

a. Board Meeting: December 9th, 2020 at 7:00 pm (Online)

All community members are welcome to attend.

It was decided that the November Board Meeting will be cancelled, since it falls on Remembrance Day this year.

b. AGM: October 13th, 2021.