



**ANNUAL GENERAL MEETING (AGM)**  
**Wednesday, October 10, 2018 – Hampton Schools**  
**Minutes**

1. **Call to Order:** HVCA President, Cinthia, called the AGM to order at 6:15 pm.
2. **Introductions:** Board Members in attendance: Cathy Baerg (Minute Taker), Danae Beauregard, Dave Cornelius, Kristen Allen, Cinthia Hill-Bird (Chair), Donavon Horvay, Kelly Kehler, Melanie Litvenenko, Reann Legge, Liisa Scherban.  
Guests: Robert Caswell—Hampton Free Methodist Church (HFMC) Representative, Jan Cunningham—Community Consultant. Aaron Akister – Saskatoon Public Library. Aaron briefly indicated he attended the meeting to learn more about Hampton Village.  
Board Member regrets: Glen Kehler, Chelsey Shaw.  
In total 21 people were in attendance.
3. **Review and Adoption of Agenda:** Reann moved the AGM agenda be adopted as presented. Kristen seconded the motion. The motion was carried.  
Cinthia reviewed that all residents of Hampton Village are eligible to vote at the HVCA AGM.  
Cinthia confirmed quorum was present and the meeting could proceed.
4. **Review and Approval of Past Meeting Minutes:** Dave moved the approval of the AGM Meeting minutes from October 11, 2017 be approved as presented. Melanie seconded the motion. The motion was carried.
  - a. Barb Down moved the 2016/2017 Financial Review be approved as presented. Kelly seconded the motion. The motion was carried.
  - b. There was no other business arising from the 2017 AGM meeting minutes.
5. **New Business:**
  - a. Cinthia thanked all board members and their families for their commitment to HVCA this past year. Cinthia presented a cheque to Robert, HFMC representative, as token of appreciation for our continued partnership.
  - b. Kristen moved the title and duties of Membership coordinator be changed to become Online Registration and Membership Coordinator. Liisa seconded the motion. The motion was carried.
  - c. Cinthia moved the annual membership fee for board members in good standing be waived. Dave seconded the motion. Opposition to the motion was heard. The motion was defeated 2 for and 11 against. HVCA board members are required to pay the annual membership fee.
  - d. Cathy moved to approve the proposed bylaw amendments as presented. Reann seconded the motion. The motion was carried.
6. **Directors Reports:**
  - a. Were presented as a power point which was projected before, during and after the meeting. No questions arose from the reports.
7. **Treasurer Report:**
  - a. Donavon moved to defer the review of the 2017 – 2018 financial statements as they were not available at this time. Dave seconded the motion. It was stated the board will approve the financial statements at a board meeting. The motion was carried.
  - b. Donavon moved to approve the 2018 – 2019 HVCA budget as circulated. Dave seconded the motion. It was carried.
  - c. Donavon moved to waive the requirement for an Annual Financial Audit in lieu of an Annual Financial Review per the Information Services Corporation rules for non-profit corporations with revenue of less than \$250,000. Liisa seconded the motion. The motion was carried.
  - d. Reann moved the board appoint Tara Quick, CPA, as the Financial Reviewer for the 2018 – 2019 Financial Statements. Dave seconded the motion. The motion was carried.

- e. Donavon moved to approve the annual HVCA Membership fee be maintained at \$10.00. Liisa seconded the motion. The motion was carried.

**8. Announcement/ Resignations:**

- a. HFMC representative, Robert expressed thanks for the donation to the church. He also indicated HFMC was moved from its previous location to be able to help in the community of Hampton Village. The church was specifically designed to facilitate the ability to host meetings and events.
- b. Resignations
  - i. Liisa moved we accepted Kristen’s resignation from her position as Child and Youth Coordinator.
  - ii. Liisa also moved we accept Glen’s resignation from his position as Membership Coordinator. Glen was not seeking to renew his two-year term which is up for renewal at this meeting. Donovan seconded both motions. The motion was carried.

**9. Election of Board Members:**

- a. 2-year terms for positions expiring in even years:
  - i. President: The incumbent, Cinthia Hill-Bird was acclaimed.
  - ii. Treasurer: Barb Down was acclaimed.
  - iii. Communications Coordinator: The incumbent, Cathy Baerg, was acclaimed.
  - iv. Adult Program Coordinator: This position was not filled at this time.
  - v. Kinder Soccer Coordinator: Demi Ogunrinde while not present at the meeting, had earlier allowed her name to stand for this position. She was acclaimed.
  - vi. Allocations Coordinator: This position was not filled at this time.
  - vii. Member at Large, 1: Kristen Allen
  - viii. Member at Large, 3: Chelsey Shaw
  - ix. Member at Large, 5: Danae Beauregard
  - x. Member at Large, 7: This position was not filled at this time.
- b. 1- year terms for positions that retire in odd years that are currently vacant:
  - i. Secretary: Kristy Balone was acclaimed.
  - ii. Child and Youth Coordinator: This position was not filled at this time.
  - iii. Online Registration/Membership Coordinator: Kelly Kehler was acclaimed.
  - iv. Daytime Program Coordinator: This position was not filled at this time.
  - v. Member at Large, 6: This position was not filled at this time.
- c. Barb Down moved to remove Chelsey Shaw and add Barb Down as an HVCA signing authority. Reann Legge will remain as a signing authority.

All three member at large positions were acclaimed for a two year term.

**10. Guest Speakers:**

- a. Troy Davies was unable to attend due to a meeting conflict. He invited all community members to contact him by email if there are any questions or concerns.
- b. Cameron Scott was unable to attend.

**11. Door Prize Draw:** \$25.00 gift card to Pink Cadillacs Restaurant was won by Marin Litvenenko.

**12. Meeting Adjourned:** 7:20 pm.

**13. Next Meetings:**

- a. HVCA Board meeting: Wednesday, November 14, 2018 at 6:30 pm in the Community Resource Room of the Hampton Schools.
- b. 2019 Annual General Meeting: Wednesday, October 9, 2019