

**Hampton Village Community Association (HVCA)  
ANNUAL GENERAL MEETING  
Wednesday, October 11, 2017  
MINUTES**

1. Meeting was called to order at 615 p.m. by Reann.  
Board members in attendance: Mel, Christine, Kristen, Glen, Reann, Chelsey, Cinthia, Darci and Cathy (meeting recorder)  
Guests in attendance: M. Kachur, F. Rivard, T. Davies, N. Baudais, J. Cunningham  
Community members in attendance: 37  
Board members sending regrets: Kelly, Brad, Shauna, Keagan  
Quorum for motions was confirmed.
2. Reann welcomed all attendees and introduced Board Members.
3. ***Reann moved the review & adoption of the Agenda. Cinthia seconded the motion. Motion was carried.***
4. Presentations and acknowledgements
  - a. Chelsey, HVCA Acting Treasurer presented cheques for \$5000.00 to Ernest Lindner Playground Representatives and St. Lorenzo Ruiz Playground Representatives
  - b. Cinthia presented Zita, Hampton Free Methodist Church Caretaker, with a token of our appreciation for her patience during each of our board meetings.
  - c. Cathy acknowledged HVCA's partnership with Hampton Free Methodist Church, without which we would not be able to host many of the events we do. Cathy also acknowledged and thanked all HVCA Board Members for the countless hours they willingly contribute to make things happen in Hampton Village. Each board member contributes a minimum of 100 hours. Cathy also presented flowers to Jan Cunningham in appreciation of all her efforts on behalf of HVCA.
5. ***Chelsey moved the Minutes of 2016 AGM be approved as circulated. Christine seconded the motion. The motion was carried.***
6. There was no Business arising from minutes of 2016 AGM
7. Proposed Bylaw Amendments:
 

***Kristen moved the Bylaws be amended to create the position of "Indoor Coordinator, Daytime", by converting an existing Member-at-Large position. Mel seconded the motion. Motion was carried.***

***Cinthia moved the Bylaws be amended to restate Bylaw 7.04 to reflect current Board positions and titles (as approved previously at AGMs). Kristen seconded the motion. The motion was approved.***

Even Years	Odd years
President	Vice President
Treasurer	Secretary
Indoor Coordinator, Adult	Indoor Coordinator, Children
Communications Coordinator	Rink Coordinator
Kinder Soccer Coordinator	Youth Soccer Coordinator
Allocations Coordinator	Membership Coordinator

Member at Large, 1	Indoor Coordinator, Daytime
Member at Large, 3	Member at Large, 2
Member at Large, 5	Member at Large, 4
Member at Large, 7	Member at Large, 6

8. The board presented a Year in Review powerpoint of HVCA of events and activities. Cathy led the presentation, and each board member spoke to their slides. See attached presentation
- a. Treasurer's Report, Chelsey (Acting)  
A copy of the 2015 – 2016 Financial statement was circulated and reviewed.
    - i. Following the financial statement review **Cathy moved to approve the Financial Statements 2015-2016 as Reviewed by Tara Quick, CPA. Christine seconded the motion. The motion was approved.**
    - ii. The Financial Statements for 2016-2017 were not available at the AGM. It was determined these statements will be approved at a future board meeting and shared at the next AGM.
    - iii. Chelsey reviewed the 2017 – 2018 HVCA Budget (see attached). **Mel moved the approval of the proposed Budget for 2017-2018. Darci seconded the motion. The motion was approved.**
    - iv. Jan Cunningham explained that non-profit corporations can have a Financial review instead of an audit due to the fact our revenue is less than \$250,000.00. **Ron moved to waive the requirement for an Annual Financial Audit in lieu of an Annual Financial Review (per Information Corporate Services' rules for non-profit corporations with Revenues less than \$250,000). Kristen seconded the motion. The motion was carried.**
    - v. **Glen moved HVCA appoint Tara Quick, CPA, as the Financial Reviewer for the 2017-2018 Financial Statements. Mel seconded the motion. The motion was approved.**
    - vi. **Cynthia moved to approve the annual Association Membership Fee be maintained at \$10.00. Mel seconded the motion. The motion was approved.**

**Cynthia moved to Accept the Reports of the Directors. Chelsey seconded. Motion was approved.**

9. No further announcements of resignations of current Board Members at this meeting.

10. Election of Executive Offices

- a. 2-year terms for positions that retire in odd years:
  - i. Vice President- Reann was re-elected by acclamation.
  - ii. Secretary- this position remains vacant at this time.
  - iii. Membership Coordinator- Glen was re-elected by acclamation.
  - iv. Rink Coordinator- Donovan was elected as rink coordinator 2 by acclamation.
  - v. Indoor Coordinator, Children- Kristen was re-elected by acclamation
  - vi. Youth Soccer Coordinator- Christine was re-elected by acclamation.
  - vii. Member at Large, 2- **Christine moved Dave C be granted regular membership status as he currently resides outside of Hampton Village. Cynthia seconded the motion. The motion was approved.** Dave was elected Member at Large by acclamation.
  - viii. Member at Large, 4 Liisa S. was elected by acclamation.
  - ix. Indoor Coordinator- remains vacant at this time.
- b. 1-year terms for positions that retire in even years that are currently vacant:
  - i. President- Cynthia was elected by acclamation.

- ii. Treasurer- Chelsey was elected by acclamation
- iii. Allocations Coordinator-  
Discussion occurred regarding the need for this position. All present were reminded this position was approved at the 2016 AGM and the position remained vacant for the 2016 2017 year. It was determined the allocations coordinator will assist the indoor coordinators. The youth soccer coordinator will not require the assistance of the allocations coordinator at this time.  
Crystal was elected by acclamation
- iv. Member at Large, 7- Danae was elected by acclamation.

**11. Kristen moved to change Signing Authorities as follows: Remove Val Bond and add Cinthia Hill-Bird. Reann Legge and Chelsey Shaw will remain as signing authorities as per HVCA Bylaws. Ron seconded the motion. The motion was approved.**

12. Guest Speakers

- a. Troy Davies, City Councillor Ward 4, provided an annual Report to the Community. Topics included (but were not limited to):
  - i. Local traffic initiatives
  - ii. Progress of the Claypool & McClocklin road project
  - iii. Plans for commercial development in the neighbourhood
  - iv. Property maintenance and development rules
  - v. North Commuter Bridge and Traffic Bridge progress
  - vi. Status of 2018 – 2019 Council budget deliberations.

Councillor Davies also expressed thanks to the Community Association, Community Consultant, and Schools for all the work they have done in the community this past year.

Councillor Davies invited all Hampton Village residents with specific concerns to email him directly, so he can respond and investigate appropriately. His email is [Troy.Davies@Saskatoon.ca](mailto:Troy.Davies@Saskatoon.ca)

- b. Nathalie Baudais- City of Saskatoon Traffic Engineer  
Nathalie discussed traffic and parking changes in Hampton Village due to opening of the new schools.

Residents were encouraged to submit concerns directly to Nathalie Baudais in the City Traffic Department.

[Nathalie.Baudais@Saskatoon.ca](mailto:Nathalie.Baudais@Saskatoon.ca) or Lanre Akindipe [Olanrewaju.akindipe@saskatoon.ca](mailto:Olanrewaju.akindipe@saskatoon.ca)

13. Door prize winner in attendance at the time of the draw was Christine. She won a \$100.00 gift card for the Superstore.

**14. Dave moved the meeting adjourn at 830. Chelsey seconded.**

Next Board meeting- November 8, 2017 @ 6:30 p.m. in the Community Resource Room at Hampton Schools.

Next AGM – October 10, 2018 6:00 p.m. Location to be confirmed.